

WEST MANHEIM TOWNSHIP

SPRING/SUMMER 2024

The Official Newsletter of West Manheim Township • westmanheimtp.com

ANNUAL DOCUMENT SHREDDING EVENT

Saturday, June 15th 9:00am - 12:00pm at 2412 Baltimore Pike

FREE SERVICE FOR TOWNSHIP RESIDENTS

SHREDDING EVENT TAKES PLACE ONCE A YEAR

Have your sensitive and/or confidential documents shredded by a professional company. Binder covers and staples do not need to be removed. Document suggestions:

Obsolete Tax Documents, Bank Statements/Cancelled Checks, Credit Card Statements & Receipts, Credit Card Offers, Financial Account Statements, Insurance Documents, All Sensitive Information: Birthdates, Social Security Numbers, Signatures, Passwords & Pins, Legal Documents/Credit Reports and Histories

PUBLIC WORKS NEWS

TOWNSHIP LIMB PICK-UP

West Manheim Township Public Works crews will be collecting brush and limbs in April.

The West Side of Baltimore Pike will take place April 8th - 11th

The East Side will be April 15th - 18th.

Please note by Monday, Township crews will pick-up ONE time per neighborhood. Crews are not permitted to enter onto personal property to remove limbs. Limbs must be right along the curb.

STREET SWEEPING

The Public Works Department will start street sweeping April 22nd (weather permitting). There are no scheduled areas or dates for sweeping. All Township streets will be cleaned so please be patient. Please refrain from parking on the street Monday - Friday 7:00 am to 3:00 pm. This will allow the entire street to be swept.



TOWNSHIP PAYMENT DROP

In an effort to better serve the residents of West Manheim Township a drop box is located on the exterior of the building. The drop box is conveniently located along the front of the building on the west side facing Route 94 (Baltimore Pike). The drop box is labeled "**TOWNSHIP PAYMENT DROP**". The drop box is secure and available during business and non-business hours.

TAX NEWS

Message from the Tax Office

The elected position of West Manheim Tax Collector will be vacant as of 2026. Those interested in this position must meet the requirements by the 2025 May Primary Election to be a candidate on the ballot. More information on the election process and requirements can be obtained at the York County Board of Elections.

You may contact the current Tax Collector at Rneiderer@westmanheimtwp.com for more information.



Tips from your Tax Collector

I would like to remind you to please write a contact phone number or email address on your payment. Unlisted phone numbers make it difficult to reach you if there is a question or problem with your check, resulting in missed rebates and late payments.

I receive many requests for changes to the homeowner information on the tax bills. Please note, for your protection, I am not able to change the name printed on your tax notice. The name on the tax bill comes from the York County deed database. If you would like to change your name due to marriage, etc. it must be changed at the Recorder of Deeds office. The only exception is I can remove a deceased spouse's name from the bill at the surviving spouse's request.

Checks payable to:

Ruth Neiderer, Tax Collector OR
West Manheim Twp., Tax Collector
Phone (717) 632-3155 Fax (717) 632-2499
E-mail rneiderer@westmanheimtwp.com

CHICKENS & LIVESTOCK

Are you considering raising livestock on your property? Contact the Township to verify the Township regulations and permit requirements. The Noncommercial Keeping of Livestock section of the West Manheim Township Zoning Ordinance provides specific regulations including but not limited to: minimum acreage, number of animals, size of animals, fencing, structure setbacks, manure disposal, etc. Animals considered to be livestock include poultry, horses, mules, cattle, sheep, goats, swine, etc. Domestic pets are allowed in all Districts and, in most cases, are considered those animals which are kept within the dwelling and would be locally available for purchase at a pet store.



NEWLY PASSED ORDINANCE

PARKING REGULATION ORDINANCE TOWNSHIP OF WEST MANHEIM

ORDINANCE # 2023-04

The purpose of this Ordinance is to provide for a mechanism by means of issuance of tickets rather than citations to permit a citizen who believes he may have been in violation to pay the ticket rather than cause the issuance of a citation and a hearing before a magisterial district justice. Payment of a ticket in this manner permits the Township to maintain and enforce its laws and permits a citizen so accused to resolve the dispute without a court hearing, thereby saving the citizen and the Township additional expense and effort to resolve the dispute. This Ordinance does not intend to and does not deprive the citizen the right to dispute the ticket and receive the full benefit of procedural and substantive due process of law.

Some examples that could get you a ticket are: Stop, stand, or park a vehicle: on any sidewalk, on any crosswalk, on public or private property which is expressly reserved for handicapped persons or disabled veterans when said property has been posted in

accordance with the regulations of the Pennsylvania Department of Transportation, on a roadway with an unregistered vehicle or with an expired registration, on the roadway with an expired inspection or no Pennsylvania inspection sticker, in front of a public or private driveway, within fifteen (15) feet of a fire hydrant, within twenty (20) feet of a crosswalk at an intersection, for residential uses in any zone, recreational vehicles, travel trailers, boats, and trailers are not permitted to be parked on a public street or highway, including those intended for dedication.

There are plenty more examples. To see the full ordinance please go to the township website and click on ordinances.

REPORT			REPORT		
VEHICLE MAKE	LICENSE NUMBER	STATE	Name/Owner		
LOCATION			Address		
DATE	TIME	OFFICER #	Date Paid		
			How Paid		
			Amount		
NO. 550					
POLICE DEPARTMENT West Manheim Township PARKING VIOLATION NOTICE			THE DRIVER OF THE VEHICLE IS IN VIOLATION OF THE FOLLOWING: <input type="checkbox"/> ORDINANCE <input type="checkbox"/> STATUTE		
Pay \$25 within 10 days to avoid having increased fines or a warrant issued for your arrest. You may place a check with the fine amount in this envelope and mail to West Manheim Township, 2412 Baltimore Pike Hanover PA 17331 or you may pay at the West Manheim Township Municipal Building located at 2412 Baltimore Pike Hanover PA 17331 and pay by cash, check or credit card.			FOR THE REASON INDICATED BELOW: <input type="checkbox"/> PROHIBITED AREA <input type="checkbox"/> TOO CLOSE TO FIRE HYDRANT <input type="checkbox"/> RESTRICTED ZONE <input type="checkbox"/> TOO CLOSE TO INTERSECTION <input type="checkbox"/> DOUBLE PARKING <input type="checkbox"/> TOO CLOSE TO STOP SIGN <input type="checkbox"/> ON SIDEWALK <input type="checkbox"/> WRONG DIRECTION <input type="checkbox"/> FIRE LANE <input type="checkbox"/> IN CROSSWALK <input type="checkbox"/> OBSTRUCTING TRAFFIC LANE <input type="checkbox"/> IN CROSSWALK <input type="checkbox"/> BLOCKING PRIVATE DRIVEWAY/ALLEY <input type="checkbox"/> SNOW EMERGENCY <input type="checkbox"/> ILLEGALLY PARKED REC VEHICLE, BOAT, CAMPUS, OR TRAILER <input type="checkbox"/> OTHER		
OFFICER	RACER #				
DATE	NO. 550				

PRESCRIPTION DRUG TAKE-BACK



West Manheim Township joined forces with the York County Solid Waste Authority as a disposal location for over the counter and prescription medicine.

Bring your unwanted or expired medicine to the Township Office Lobby Monday through Friday 8 am - 4 pm for proper disposal



MS4 UPDATE

MS4 Stormwater Management Update

Municipal Separate Storm Sewer System (MS4) refers to the community's system of roads, streets, catch basins, curbs, gutters, ditches, man made channels, storm drains and underground infrastructure that convey stormwater. As stormwater runs over driveways, lawns, and sidewalks it picks up debris, chemicals, dirt, and other pollutants. Polluted stormwater runoff is the nation's greatest threat to clean water. Since January of 2021 West Manheim has been part of the MS4 Program. Every year the Department of Environmental Protection Bureau requires an MS4 status report. We have been in compliance every year. This year the DEP audited West Manheim. West Manheim Township passed the audit with flying colors. Some highlights were:

- The township maintains all annual reports as well as NOI's and permits.
- Township uses drone to determine if maintenance is needed on BMP's and outfalls.
- The township advertised and adopted a stormwater ordinance in January of 2024.
- Townships storm sewer mapping and inspection results are entered in CS Datum system.

- Spill Kits are provided in all buildings and vehicles in case of emergencies.
- All buildings inside and out are well kept and clean.

The field inspection of the Townships outfall and BMPs located on property was well maintained. DEP required three (3) minor fixes. A log for any stormwater issue reported to the town. Put status reports on webpage and Facebook. Begin some training for newer employees. The audit as well as all annual reports are available to all residents for review.



By all of us working together, sharing the responsibility, and making changes in our daily lives, we can keep pollutants out of stormwater and help keep our water clean and plentiful.

YARD WASTE PICK-UP

2024 West Manheim Township Trash & Recycling Collection Calendar

JANUARY							FEBRUARY							MARCH							APRIL						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
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28	29	30	31				25	26	27	28	29			24	25	26	27	28	29	30	28	29	30				
													31														

MAY							JUNE							JULY							AUGUST						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
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26	27	28	29	30	31		23	24	25	26	27	28	29	28	29	30	31				25	26	27	28	29	30	31
							30																				

SEPTEMBER							OCTOBER							NOVEMBER							DECEMBER						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
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22	23	24	25	26	27	28	20	21	22	23	24	25	26	17	18	19	20	21	22	23	22	23	24	25	26	27	28
29	30						27	28	29	30	31			24	25	26	27	28	29	30	29	30	31				

- = Christmas Tree Collection
- = Yard Waste Collection

Observed holidays are noted in **RED**. Collection days that fall on or after the holiday will be delayed one day. EXCEPTION: If holiday falls on a Saturday or Sunday, there is no change in service prior to or after the holiday.

BASIC GUIDELINES:

- Trash, Recycling, and one bulk item must be curbside by 6:00 AM on your scheduled collection day.
- Basic service must fit in one 96 gallon mobile cart.
- Containers for Low Volume Service must not exceed 35 gallons.
- If you have over the allowed limit, extra service may be scheduled by contacting **717.767.4456**.
- Yard Waste will be collected on the third Saturday of every month from March through November.
- Yard Waste must not exceed 5 feet in length and must be bundled.
- Call Penn Waste to schedule collection of bulk items 717-767-4456.
- No construction debris will be collected curb side.

RECOMMENDED RECYCLABLES



RECOMMENDED RECYCLABLES



CANS
Aluminum & Steel



PLASTIC
Bottles & Jugs 1, 2 & 5



NEWSPAPER
Clean & Dry, no food contact



GLASS
Bottles & Jars



CARDBOARD
Dry & Flattened, No Food Contact



CARTONS

DO NOT PLACE THE FOLLOWING ITEMS IN YOUR RECYCLE BIN



NO Plastic Bags



NO Food/Liquid



NO Garden Hoses



NO Clothing



NO Diapers



NO Medical Waste



NO Scrap Metal



NO Styrofoam

GRASS & YARD WASTE ORDINANCE

Know the ordinance requirements to avoid a violation ticket.

The Quality of Life Ordinance #2018-01 allows the Township to issue tickets rather than non-traffic citations for specific ordinance violations. As the property owner, it is your responsibility to make sure your property is in compliance with the Township Ordinances – this includes rental situations and hired contractors.

Ordinance 2018-02 – Grass Clippings in Roadway:

No person shall knowingly cause grass clippings or yard waste produced in conjunction with yard maintenance or gardening, to be placed onto the streets, sidewalks, and other public roads of the Township. The owner shall also be responsible for any grass clippings or yard waste which inadvertently is caused to enter the streets of the Township shall be promptly removed; there is no "grace period" within which to remove grass clipping or yard waste. The owner shall be responsible to ensure that any persons hired to maintain their property abide by this ordinance.

Chapter 82 – Brush, Grass, Weeds (over 12" in height): No property within the Township shall have any grass, weeds, or vegetation exceeding 12 inches in height unless grown for human or domestic animal consumption or planted for some useful or ornamental purpose.



Typically, a warning notice will **NOT** be provided to the person in violation of the above ordinances. The violation ticket will be mailed first class with a certificate of mailing to the violator's address of record. The violator has 10 days to pay the applicable fine. This Ordinance promotes the best quality of life for the residents of the Township by permitting the resolution of an alleged violation in an expeditious fashion without resorting to the courts to resolve the matter.



YARD SALE GUIDELINES

- Yard Sale Permits can be issued for 3 consecutive days - No Sunday sales are allowed.
- The cost of a Yard Sale Permit is \$5.00 and can be obtained by coming to the Township during office hours: 8 am - 4 pm; Monday through Friday.
- Permits can be issued for no more than two yard sales within a calendar year.
- Signs advertising yard sales cannot be placed on any road signs, including stop signs, speed limit signs, etc. Signs may be taped or tied (not stapled or nailed) to wooden utility poles. Signs on private property or in the public right-of-way may not impair vehicular sight distance.
- All signs must be removed immediately following the yard sale.



WMTPD NEWS



The West Manheim Police Department would like to announce the hiring of two new police officers. Officer Adam Bollinger arrives with two years police experience. Officer Christopher Roosen arrives after spending the last several years as a police officer in Adams county. We would like to welcome both officers to our Department and wish them the best on a long and healthy career.

- Friendly reminder regarding vacation checks. If you are going on vacation, you can call the station and request an officer to conduct random vacation checks on your property while you are away.
- We continue to receive numerous requests for speed enforcement. A list of requested locations is generated for our patrol officers and they conduct speed enforcement in between calls for service, daily duties, court, and patrol functions. Our officers this year set numerous speeding enforcement operations and wrote a significant amount of speeding tickets to date. Please monitor your speed and stay safe.
- Ofc Joshua Bower was promoted to the rank of Detective. Congratulations to Officer Bower and his family.
- Officer Derek Schneider received Officer First Class status upon fulfilling five years of dedicated service to our community.
- Please continue to help be our eyes and ears on the street, if you see or hear of anything suspicious please call our station to advise and have one of our officers respond.
- Mike Lavery has been hired to assist at the front desk of our station with administrative matters. Mike is retired law enforcement and is a welcomed addition.

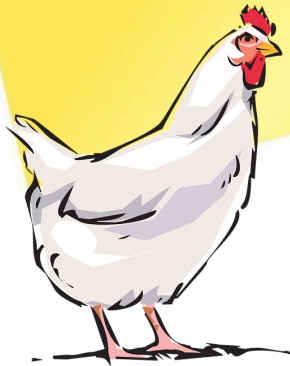
PHVFC NEWS



Saturday,
May 4th, 2024



Important PHVFC
Dates:



Spring Chicken BBQ



Saturday,
May 18th, 2024

Spring Food Truck & Vendor
Event

July 22nd to July 27th,
2024



CARNIVAL

Pleasant Hill VFC Carnival

VISIT US ON  @ PLEASANT HILL VOLUNTEER FIRE COMPANY

ILLEGAL DUMPING

Notice Illegal Dumping?

It is a violation of State and Federal laws to discharge anything that is not a permissible substance into the storm sewer systems without a permit. It is a common misconception that storm drains lead to a wastewater treatment plant. The water entering street drains receives no treatment and is usually discharged directly into the closest stormwater retention pond/basin. Based on the age of the infrastructure, it can go directly into a stream or waterway. The dumping of prohibited materials and foreign matter can damage or kill plants, animals, and marine life and make humans ill. Debris can also cause storm drains to become blocked, causing them to overflow onto adjacent streets and properties.

Think twice about dumping anything into a storm drain:

- Lawn debris such as grass and tree clippings should *never* be swept or hosed into a storm drain or onto a street
- Clean up pet waste and properly dispose of it in an approved trash receptacle
- Sweep pesticides and fertilizer off of hard surfaces and onto your lawn to avoid direct runoff into storm drain
- Wash vehicles on a grassy surface allowing the dirty and soapy water to be absorbed by the plants and soil
- Pick up trash or debris that from the streets or storm drains

Properly dispose of chemicals such as but not limited to:

- Do not dump wash water from paint or paintbrushes into streets
- Do not pour wastewater from mop buckets into streets or drains
- Do not dispose of automotive fluids such as oil or antifreeze into storm drains
- Clean up after any spills and avoid allowing any chemicals to reach the storm drains
- Do not discharge pool water directly into the public street

Remember when it rains, It drains. Please contact the Township to report illegal dumping by calling 717-632-0320.



SPRING SAFETY

Spring Safety

As we head into spring and into the season to be outdoors working around the yard, please keep in mind that safety is essential. Think about sun exposure, bees, lawnmowers, and all the other things you are around during spring and how you can keep yourself and others safe.



Mower Safety

According to a study published in 2018 by Johns Hopkins University, injuries from lawn mowers send close to 6,400 people to emergency rooms every year. Most of these people require hospitalization, at an average cost of \$37,000 an incident. Lacerations accounted for 46.7% of the injuries, followed by fractures (22.5%), and amputations (21.5%). The most common locations for injuries were wrists or hands (65.4%) and feet or toes (19.8%).



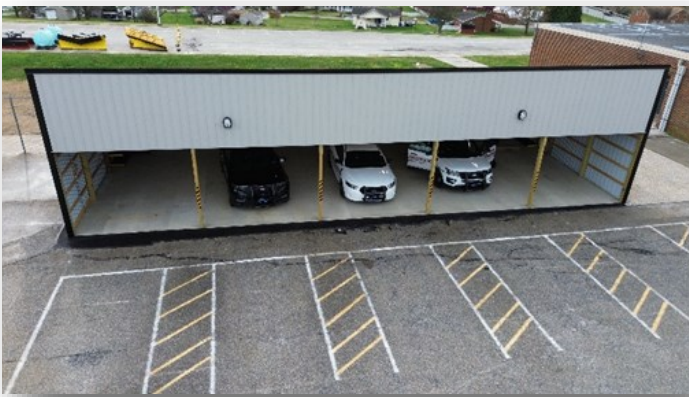
NEW TOWNSHIP CONSTRUCTION



Public Works Building

Public Works Building, Salt Storage Facility, and Police Parking Canopy Completed

In January of 2024 West Manheim Township took occupancy of over 13,000 sq ft of new buildings. The main 9600sq ft building will be the new home to our public works department allowing storage of vehicles and equipment. A 1440sq ft parking canopy was built to house police vehicles keeping them protected from the harsh weather elements. Finally, a 2400 sq ft salt shed was erected to store salt for the winter weather. These buildings are a welcomed and needed necessity to extend the life of the equipment and vehicles as demand for services in our Township continues to expand. This project was primarily funded by the Federal Government through the American Rescue Plan Act (ARPA) of 2021.



Police Garage



Salt Shed



HERITAGE COMMITTEE

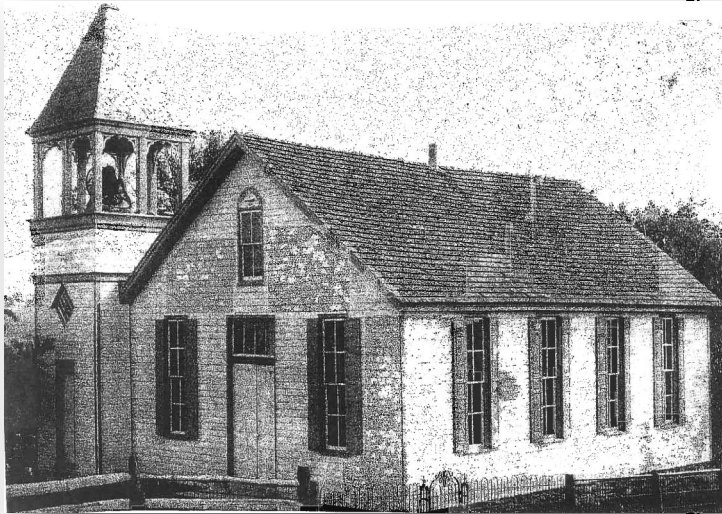
TRINITY EVANGELICAL CHURCH AND CEMETERY PROPERTY

The Trinity Evangelical Church was built in 1866 along Tollgate Road in Pleasant Hill. While the church was being built, the congregation held services in the Band Hall to the rear of Oliver's Garrett's store. After having Church and Sunday School services for about 60 years, the church was discontinued in 1926. The building was eventually removed, but the cemetery has prevailed. The Garrett family had the church bell and cornerstone moved to the Grace United Methodist on Church on Albright Avenue in Penn Township, between Blooming Grove and Grandview Roads.

After Trustees of Pleasant Hill Evangelical Church Cemetery Association of West Manheim Township was dissolved, the cemetery was maintained by several local residents. We applaud their dedication. In 2018 the Heritage committee of West Manheim Township (HCWMT) inventoried the headstones. There are concerns that the headstones were vandalized and might be at the wrong place. In addition,

the Garrett Family believe some graves are missing. No original plans showing internments have been found. The HCWMT plans to prepare a map of the existing conditions.

There were also rumors that additional graves might be in the wooded area west of the cemetery. HCWMT found several foot stones along the perimeter, at the woods edge, but no headstones. Four square marble markers were also discovered; which we believe were used to identify the original cemetery site limits. Last year the cemetery site was bought by a local resident tax a sale. The following people are buried at the site:

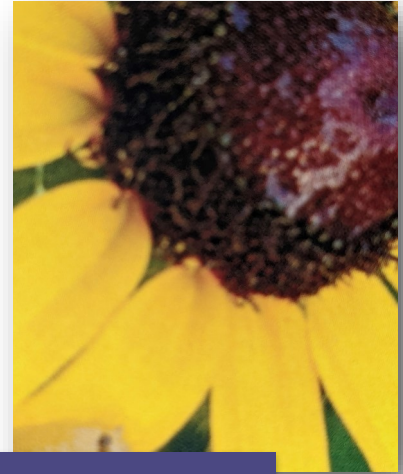


The Cemetery is also known as Tollgate Road Cemetery, Garrett Family Cemetery, or the Trinity Evangelical Church Cemetery.

Andrew W. Garrett (1831-1900)
Elizabeth Price Klinedinst (1827-1908)
Anna Mary Garrett (1855-1905)
Valenrine Klinedinst (1822-1904)
Jacob W. Garrett (UNK-1901)
Emma "Erma" M. Markle (1905-1905)
Mandilla Sevilla Utz Garrett (1839-1908)
Mary Grace Markle (1909-1915)
Oliver W. Garrett (1908-1909)
Lillie M. Wagner (UMK-1883)
Angelina Zepp Houck (1828-1914)
Emory Warner (1892-1892)
Henry P. Houck (1824-1895)
(Civil War Veteran)

The Heritage Committee of West Manheim Township meets on the First Tuesday of each month from March through December. Meetings start at 2:00 PM and last 2 to 3 hours

REC PARK VOLUNTEERS NEEDED



VOLUNTEERS ARE NEEDED AT THE PARK!

If you like gorgeous scenery, quiet time to think, and birds, bees, and butterflies surrounding you, please join us to keep the park looking beautiful.

If you would like to be a volunteer please e-mail general@westmanheimtwp.com



TOWNSHIP TIDBITS



**ON-LOT SEPTIC
CERTIFICATION REMINDER**

It is time to have your on-lot septic system pumped and inspected.

The pumping and inspection of your on-lot septic system must be scheduled by _____.

Applications are available at www.westmanheimtwp.com or at the Township office, 2412 Baltimore Pike, Hanover, PA 17331. 717-632-0320

REMINDER: Septic tank manhole must be accessible for proper inspection and pumping.

You can find the application for your On-Lot Septic Inspection on our website:

<https://westmanheimtwp.com/departments/utilities/on-lot-septic/>

On-lot Septic Certification:

- Submit the West Manheim Township Application for On-Lot Septic Inspection with a fee of \$30.00.
- The certified septic hauler of your choice will do the inspection/certification of your system. The hauler will provide the inspection report to the Township.

As an owner of a home with an on-site septic system you are required to have the system pumped out, inspected and certified every 4 years by a certified sewage hauler. The Department of Environmental Protection (DEP) requires the system to be inspected for any cracks or issues which would contaminate the waters of the Commonwealth. The inspection by the hauler will also verify that the system is functioning as designed. The Township will continue to send you a postcard notifying you of the deadline date for the certification of your system.

Ask For Their Peddlers Permit

West Manheim Township requires a Peddler's permit for anyone engaged in door-to-door sales of merchandise, goods and/or services. If approved, the Township will issue a solicitation permit (seen here). Residents should ask peddlers to see their solicitation permit to prove it has been issued. When the Township issues a Solicitation Permit it is not an endorsement of the quality or safety of the product or service. The purpose of the permit is to allow the Police Department to conduct a background check and to have contact information on file if a complaint about an individual or organization is received. If the individual cannot display their permit issued by West Manheim Township, he/she is not authorized to engage in door-to-door sales.



WEST MANHEIM TOWNSHIP



2412 Baltimore Pike Hanover, PA 17331

Office Hours, Monday - Friday 8:00am - 4:00pm

Phone: 717.632.0320 Fax: 717.632.2499

Email: general@westmanheimtwp.com • Website: www.westmanheimtwp.com

BOARD OF SUPERVISORS

Jeremy Ault, *Chairman*
Travis Wetzel, *Vice Chairman*
Jason Franks
Harold Hartlaub
Pam Hoffman

TOWNSHIP STAFF

Michael Bowersox, *Manager*
Shanna Smale, *Secretary*
Jennifer Thornton, *Treasurer*
Tonya Bulson, *Office Assistant*
Jennifer Swartz, *Office Assistant*
Heather Bair, *BCO/Codes*
Steve Harmon, *Codes/MS4*
Kevin Mahan, *Building Custodian*

ROAD CREW

Will Fuhrman, *Roadmaster*
Mitchel Houser
Levi Rohrbaugh
Dean Smith

POLICE DEPARTMENT

Chief Edwin Schneider
Lieutenant Derrick Baker
Sergeant Justin Seibert
CPL Randy Wagner
Detective Joshua Bower
OFC Derek Schneider
PtImn. Joshua Rummel
PtImn. Dustin Black
PtImn. Mason Moyer
PtImn. Sean Rosier
PtImn. Jacob Broederdorf
PtImn. Adam Bollinger
PtImn. Christopher Roosen
Lou Sordon, *Office Assistant*
Michael Lavery, *Office Assistant*



(Standing Left to Right): Travis Wetzel, Pam Hoffman, Jeremy Ault, & Jason Franks (Seated) Harold Hartlaub

TAX COLLECTOR

Ruth Neiderer

EMS STAFF

Brian Bankert
Blaine Gerver
Jerry Misner
Chris Walker

Elyssa Cool
Kenneth Gabor
Chad Gettys
Shannon Green
Josh Gursky
Sean Kirwin
Kim Lindner
Tanner Messersmith
Eric Miller
Garrett Strouse
Emily Walker

PUBLIC MEETING SCHEDULE

Board of Supervisors - 2nd Wednesday of each month at 7:00PM, Supervisor Work Session at 6:00PM

Planning Commission - 3rd Thursday of each month at 6:00PM

Park & Rec Board - 2nd Monday of each month at 6:00PM

Heritage Committee - 1st Tuesday of each month at 2:00PM

Zoning Hearing Board - 4th Tuesday of each month at 7:00PM as needed

All meetings are held at the Township Building & OPEN TO THE PUBLIC